Apply For a Lower Child Support Payment in Four Easy Steps

John Doe TDCJ No.12345678 / OAG No. 00000000 Pam Lychner State Jail Humble, TX 77396

Dear Mr. John Doe,

Did you know that you might be able to lower your monthly child support payment if your income has gone down due to incarceration?

Even though your child support order didn't change automatically when you became incarcerated, you can request that a court consider lowering your order. Other parents have already gotten their monthly orders reduced to as low as zero! In your case, this could mean reducing the child support you owe by \$3468 over one year.

FOUR SIMPLE STEPS

Here's what you need to do to take advantage of this opportunity:

STEP ONE:

Request a Meeting with the Law Librarian

Make an appointment with the law librarian.

STEP TWO:

Review and Complete the Application

Complete the attached application. We've already started filling it in for you!

STEP THREE: Get it Notarized

During your meeting have the law librarian notarize your application.

STEP FOUR: Mail it Back

Mail the application back to us in the postage paid envelope provided in the packet.

As soon as we receive your application, our office will start the process of reviewing your case. Your child support debt grows every day you wait to modify your order – so act now!

Sincerely, [OAG staff member's name] Incarcerated Parents Program Specialist