

2 Leader Checklist

Use this checklist to keep track of the things you can do to promote the new curriculum within your program.

SENDING A MESSAGE

- I have identified opportunities to show my own enthusiasm for the new curriculum.
- I have developed a list of ways the new curriculum can benefit the children.
- I have communicated with all teachers that this new curriculum is an opportunity for professional growth, and have encouraged them to learn new things.
- I have identified other administrators, teachers, and coaches to be champions of the new curriculum.

BUILDING MY KNOWLEDGE

- I have attended an introductory training session on the new curriculum.
- I have reviewed the new materials.
- I have set up time to talk with teachers to understand how the new curriculum is similar to and different from what they were doing previously.
- I have set up time with coaches and supervisors to make sure we are consistent in how we talk with teachers about the new curriculum's content and approaches.

DAY-TO-DAY SUPPORT

- I have provided teachers time and space for coaching.
- I have provided teachers with resources to help them integrate the new curriculum into other program requirements.
- I have encouraged teachers to attend training in the new curriculum and have provided substitutes so they can do so.
- I have given teachers uninterrupted time to review the curriculum and plan lessons.